

# RECOMMENDATIONS TO PROMOTE INFORMAL LEARNING SPACES



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Executives & decision makers

Enablers & practitioners

## Enhancing awareness



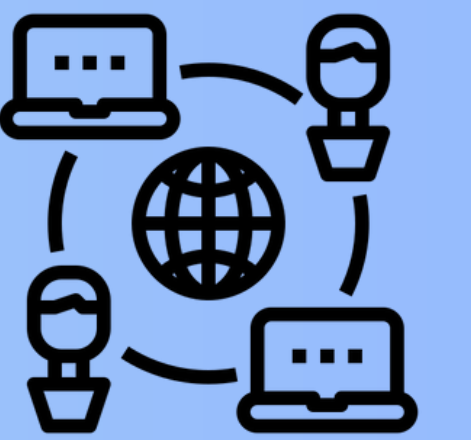
- Conduct orientation sessions, workshops, and use promotional materials to introduce ILSs and their inclusivity. (Primarily responsible: Enablers and Practitioners)
- Create promotional materials such as posters, brochures, and digital signage to raise awareness. (Primarily responsible: Enablers and Practitioners)
- Organize orientation sessions, campus tours, and workshops to introduce ILSs, emphasizing their inclusivity. (Primarily responsible: Enablers and Practitioners)
- Utilize social media platforms, university newsletters, and other communication channels to share success stories and updates about ILS initiatives. (Primarily responsible: Enablers and Practitioners)
- Partner with student organizations, campus ambassadors, and other relevant stakeholders to advocate for the importance of inclusive ILSs and encourage their use. (Primarily responsible: Enablers and Practitioners)

## Taking action



- Establish task forces, working groups, or learning communities dedicated to implementing improvements related to ILSs. (Primarily responsible: Executives and Decision Makers)
- Pilot new initiatives in collaboration with students and staff to test their effectiveness before full implementation. (Primarily responsible: Executives and Decision Makers)
- Allocate resources and funding to support innovative projects and initiatives aimed at enhancing inclusive ILSs. (Primarily responsible: Executives and Decision Makers)
- Recognize and celebrate individuals and teams who take proactive steps to improve and promote the use of ILSs. (Primarily responsible: Executives and Decision Makers)
- Encourage faculty and staff to incorporate ILSs into their teaching and research activities, leading by example. (Primarily responsible: Enablers and Practitioners)

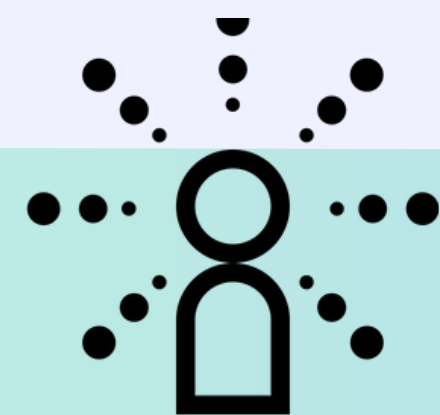
## Increasing communication & networking



- Foster partnerships with external organizations, industry professionals, and alumni to broaden the reach and impact of ILS initiatives. (Primarily responsible: Executives and Decision Makers)
- Establish communication channels for ongoing dialogue between students, faculty, administrators, and facility managers regarding ILS needs and priorities. (Primarily responsible: Executives and Decision Makers)
- Provide professional development opportunities for staff and faculty involved in ILS initiatives. (Primarily responsible: Executives and Decision Makers)
- Create online platforms or forums where stakeholders can share ideas, feedback, and best practices related to inclusive ILSs. (Primarily responsible: Enablers and Practitioners)
- Host regular networking events or meetups where stakeholders can connect, collaborate, and share insights about inclusive ILSs. (Primarily responsible: Enablers and Practitioners)

Lecturers

## Enhancing awareness



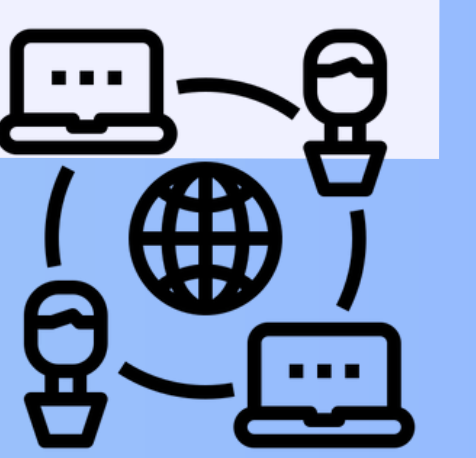
- Recognize the significance of ILSs and advocate for their implementation within university.
- Familiarize yourself with available ILSs to inform teaching decisions and activities.
- Incorporate group work into course planning to encourage student interaction and ILS utilization.
- Inform and motivate students to explore various ILSs, especially within group projects.
- Recognize diverse student needs and guide them to suitable informal learning spaces.
- Mediate between students and administration to transform existing spaces into ILSs.
- Facilitate the creation of learning communities focused on improving ILSs across the university.
- Ensure awareness-building efforts include information on ILS accessibility and inclusivity for students with diverse needs.

## Taking action



- Implement diverse teaching methods to encourage student engagement within ILSs.
- Collaborate with colleagues to integrate ILSs into teaching strategies.
- Organize workshops or training sessions for students to familiarize them with campus ILSs.
- Advocate for resource allocation to improve and maintain ILSs.
- Actively participate in research projects focused on the effectiveness of ILSs.
- Encourage inclusive learning communities within ILSs.
- Collaborate with student organizations to promote inclusivity within ILSs.

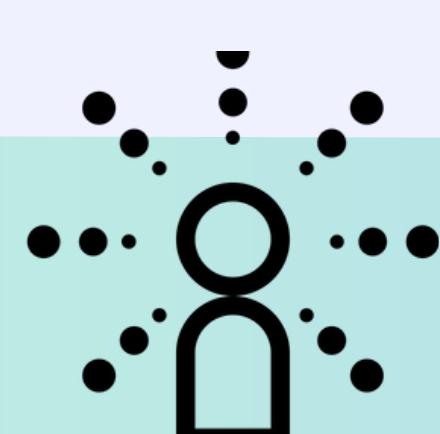
## Increasing communication & networking



- Establish online platforms for sharing experiences and resources related to ILSs.
- Encourage interdisciplinary collaboration in utilizing ILSs across different subject areas.
- Initiate regular meetings with students to address concerns and promote inclusive environments.
- Engage with industry partners to explore collaborations for enhancing ILSs.
- Attend conferences focused on educational technology to stay updated on best practices.

Students

## Enhancing awareness



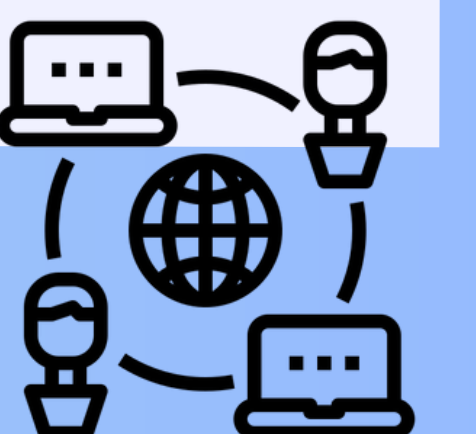
- Actively inform yourself about available ILSs and use them consciously and purposefully for different learning activities and informal exchange.
- Utilize ILSs to benefit from peer learning opportunities.
- Collaborate with users to establish inclusive usage rules and prevent monopolization of spaces.
- Provide feedback to enhance accessibility and quality of ILSs, addressing issues like inclusion, extended hours, and improved booking systems.
- Utilize the NIILS platform to explore available ILSs and suggest additions, contributing to a comprehensive directory.

## Taking action



- Form study groups or project teams and utilize ILSs for collaborative learning and brainstorming sessions.
- Take initiative in organizing student-led workshops or events within ILSs to share knowledge and skills with peers.
- Volunteer to participate in focus groups or committees aimed at improving the design and functionality of ILSs on campus.
- Establish learning communities on ILSs.
- Explore opportunities for experiential learning or internships that involve utilizing ILSs for research or project work.
- Advocate for the establishment of designated quiet zones within ILSs to accommodate different learning preferences and needs.

## Increasing communication & networking



- Join learning communities and organizations focused on inclusive ILSs.
- Utilize social media or online forums to share experiences related to utilizing inclusive ILSs.
- Attend campus-wide events discussing topics related to inclusive ILSs and educational technology.
- Participate in surveys to voice opinions regarding inclusive ILSs.
- Collaborate with faculty members to explore research opportunities related to inclusive ILSs.